



Customs Guide **KENYA**

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Customs guide KENYA



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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
Importation of used Personal Effects for Expatriates	<ul style="list-style-type: none"> ▪ Effects under exemption: <ul style="list-style-type: none"> ▪ Original Valid Passport, OBL, AWB. ▪ Original 2 years entry permit, (work permit). ▪ Personal Pin certificate. 	<ul style="list-style-type: none"> ▪ The goods must have been owned for more than 1 year and must be imported within 90 days after approval of the permit for the shipper. ▪ All cosmetics, toiletries, perfumes, alcohol, foodstuffs will be subjected to Radio Active analysis which will cost euros 30 per sample per item. Then dutiable (100%). ▪ All shipments will be 100% inspected by Customs. ▪ A small air shipment (150 kg) of used personals effects can be imported without duties – ONLY IF THE CLIENT HAS A “3 MONTHS SPECIAL PASS/ TEMPORARY WORK PERMIT”. 	
Importation of Personal Effects duty free for Diplomats	<ul style="list-style-type: none"> ▪ Original Valid Passport, OBL; AWB. ▪ Pro1b exemption form approved by the Ministry of Foreign Affairs. ▪ Pin certificate. 	<ul style="list-style-type: none"> ▪ Takes 2/3 weeks consignee to request with OBL/AWB/packing list + copy of passport. ▪ Diplomatic goods are not subject to inspection if there is an approved pro1b. ▪ For diplomats, alcohol is not dutiable. Diplomats have to prepare a separate list outlining quantity and brand and submit to their embassy to seek exemption (PRO1A). 	<ul style="list-style-type: none"> ▪ For air shipment, prior release can be done on collection of copy of pro 1b request+ passport. Check process and cost with your local agent.
Removal of Goods – Non Diplomats		<ul style="list-style-type: none"> ▪ New items will be subject to duties taxes and penalties. ▪ COC will also be required for any new item. ▪ Food, beverage and cosmetics, chemicals cannot be imported duty-free and will be 	<ul style="list-style-type: none"> ▪ Due to short free period given at the port and airport, there is most of the time storage & demurrage (and related charges). ▪ Clearance at the airport is 2/3 days and at the Mombasa port 6/10 days.

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		<p>subjected to Radio Active Analysis (minimum Kshs 3000 per item) and duties and taxes (100%).</p>	
<p>Motor Vehicle - Expatriates</p>	<ul style="list-style-type: none"> ▪ Original valid Passport, OBL, AWB. ▪ Original Approved 2 years work-permit. ▪ Personal PIN certificate. ▪ Original certificate of registration/ logbook of the vehicle, in English. ▪ Certificate of roadworthiness must be provided by the owner of the vehicle to the Kenya Bureau of Standards. <ul style="list-style-type: none"> ▪ K.B.S agent (JEVIC) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/Dubai/Singapore/ South Africa/UK or a penalty of 15% of the CIF value will be charged. ▪ Other origins can be inspected in Kenya by KBS for a fee of Euros 150. ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers, colour, and year of manufacture. ▪ If the importer is to pay duty then the following documents are required: <ul style="list-style-type: none"> ▪ Importer's PIN certificate, ▪ Import Declaration Form (IDF), ▪ Invoice of purchase, ▪ Translation of Invoice if not in English. 	<ul style="list-style-type: none"> ▪ Customs registration depends on value of the vehicle. ▪ Cars or motorbikes should be registered before release out from the port. ▪ The importer must have owned AND USED the vehicle for at least 1 year before the date of shipping for duty free. ▪ The vehicle must not be less than 8 years. ▪ No left hand drive vehicle allowed into Kenya. ▪ Due to registration process which commences after normal clearance, port storage and demurrage are inevitable. 	
<p>Motor vehicles - Diplomats</p>	<ul style="list-style-type: none"> ▪ Original Valid Passport, OBL, AWB. ▪ Pro1b form approved by the Ministry of Foreign Affairs. ▪ Original certificate of registration/ logbook of the vehicle, in English. ▪ Importer's PIN certificate. ▪ Certificate of roadworthiness must be provided by the owner of the vehicle to the 	<ul style="list-style-type: none"> ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. ▪ Other origin can be inspected in Kenya by KBS for a fee of euros 150. ▪ Customs will charge euros 120 for Processing Fee. ▪ Diplomats are allowed to import 1 	

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	<p>Kenya Bureau of Standards. K.B.S agent (JEVIC) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/ Dubai/ Singapore/ South Africa/ UK or a penalty of 15% of the CIF value will be charged.</p>	<p>vehicle/motor cycle at a time (possible for relative to be confirmed by embassy).</p> <ul style="list-style-type: none"> ▪ Vehicle/motor cycle not exempted will be subject to duties and taxes at the rate of 45% + vat 16%. ▪ The vehicle must not be less than 8 years old. ▪ No left hand drive vehicle allowed into Kenya. Special authorization can be granted by ministry of transport before importation, and once granted, vehicle can be imported. 	
<p>Motor Vehicles - Returning Residents</p>	<ul style="list-style-type: none"> ▪ Original and valid passport, same than used personals effects + OBL, AWB. ▪ PIN certificate. ▪ Original certificate of registration / logbook for the vehicle, in English. ▪ Certificate of roadworthiness must be provided by the owner of the vehicle as required by the Kenya Bureau of Standards. <ul style="list-style-type: none"> ▪ KEBS agent (JEVIC/QISJ) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/ Dubai/ Singapore/ South Africa/ UK or a penalty of 15% of the CIF value will be charged by the KBS. 	<ul style="list-style-type: none"> ▪ Other originals can be inspected in Kenya by KBS for a fee of euros 150. ▪ Customs will charge euros 120 for processing. ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. ▪ For all shipments, OBL/AWB/packing list is needed. ▪ All wooden crates needs (ISPM) No. 15 requirements. ▪ A guarantee deposit can be requested by customs of the value of the duties waiting for the confirmation of exemption and he/she must not have visited Kenya for more than 90 days in the last 2 years prior to his last date of arrival in the Kenya. ▪ He must import within 90 days of the last date of arrival. ▪ Only one duty free car per returning resident in a lifetime. ▪ Cars or motorbikes should be registered before releasing out from the port. ▪ The importer must have owned the vehicle for at least 1 year before the date of shipping. For duty free or around 61% of 	<ul style="list-style-type: none"> ▪ If motor vehicle/cycle is loaded with household goods, container remains at port until registration.

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		taxes to be charged. <ul style="list-style-type: none"> ▪ The vehicle must not be older than 8 years. ▪ No left hand drive vehicle allowed into Kenya unless special authorization by ministry of transport. 	
Prohibited items		<ul style="list-style-type: none"> ▪ Firearms and toys like plastic guns. 	<ul style="list-style-type: none"> ▪ Require a special import permit before shipping.
Pets	<ul style="list-style-type: none"> ▪ Approved Import permit - require copies of vaccination card and health certificate to apply before the animal arrives. ▪ Original passport of the owner. 		



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